

भारत सरकार
GOVERNMENT OF INDIA
लेडी हार्डिंग मेडिकल कॉलेज और श्रीमती एस. के. अस्पताल, नई दिल्ली
LADY HARDINGE MEDICAL COLLEGE & SMT. S K HOSPITAL, NEW DELHI
GENERAL SECTION

F. No.: M-12/117/2025-GEN (E- 19673)

Date: 25.11.25

NOTICE INVITING QUOTATION
(For Rate Contract as per GFR 2017)

Sealed quotations are invited under the provisions of General Financial Rules (GFR) 2017 from reputed and experienced firms/suppliers for entering into a Rate Contract for a period of one year for the supply of the following items as and when required basis for Lady Hardinge Medical College & Associated Hospitals, New Delhi.

List of Items

- i. **Display Boards** – Electronic and non-electronic types for office and institutional use.
- ii. **Name Plates** – Metal, acrylic, wooden, or laminated types with engraved or printed text.
- iii. **Stickers** – Custom-designed and standard labels of various sizes and materials.
- iv. **Stamps** – Rubber, self-inking, and date stamps of different shapes and specifications.
- v. **Glow Sign Boards** – LED, neon, or ACP-based illuminated signage for indoor/outdoor display.
- vi. **Notice Boards** – Magnetic or cork-based boards suitable for departmental display purposes.
- vii. **Pin Boards** – Cork or fabric-covered boards for internal office communication and notices.
- viii. **White Boards** – Magnetic and non-magnetic types for office, classroom, or meeting use

Terms & Conditions

1. The rate contract shall be valid for one year from the date of issue of the Rate Contract Order.
2. The rates should be quoted inclusive of all taxes, duties, and delivery charges at the site within LHMC & Associated Hospitals.
3. The supplier must have a valid GST registration number and PAN.
4. The firm must not have been blacklisted by any Government organization.
5. Items shall be supplied within 3–5 days from the date of supply order.

6. Payment shall be made after satisfactory supply and verification by the concerned department.
7. The competent authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
8. The contract may be extended for a further period based on satisfactory performance.
9. All disputes will be subject to the jurisdiction of New Delhi courts only.

Submission of Quotation

The sealed envelope superscribed "Quotation for Rate Contract – Stamps, Sign Boards, Name Plates, Banners etc." should be submitted in the Office of the Deputy Director (Administration), LHMC & Associated Hospitals, New Delhi, on or before 05.12.2025 up to 3:00 PM.

Quotations will be opened on the same day at 3:30 PM in the presence of the bidders or their authorized representatives.

For any clarification, contact:

General section

Lady Hardinge Medical College & Associated Hospitals

New Delhi – 110001

Email: dda-lhmc@lhmc-hosp.gov.in

Digitally signed by

Vinay Kumar

Date: 21-11-2025

(~~Vinay Kumar~~)

Dy. Dir. (Admn.)

LHMC & Associated Hospitals