



The Director, Lady Hardinge Medical College and Smt. S.K. Hospital, New Delhi invites applications from eligible Indian Nationals in the prescribed Performa(Annexure-I) for the Post of Tailor (Group-C) in the Level-1 in the revised pay matrix on regular basis. Eligible candidates who fulfill the eligibility criteria, as mentioned below may apply.

Name of The Post/Pay Scale Level	No. Of Posts/Category	Age Criteria	Essential Qualification & Experience
Tailor Level-1 in the pay matrix (18000-56900)	02(Two) (SC-01 UR-01)	<p><b>Between 18 and 27 years.</b> (Relaxable for Government servants upto the age of forty years in the case of general candidates and upto forty-five years candidates belonging to the Scheduled Castes or the Scheduled Tribes in accordance with the instruction or orders issued by the Central Government from time to time.)</p> <p><b>Note:</b> The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India, (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, the Union territory of the Andman and Nicobar Islands or the Union territory of Lakshadweep)</p>	<p>(i) Matriculation (10<sup>th</sup>) or equivalent pass from recognized board and (ii) Certificate of Cutting and Tailoring Industrial Training Institute (ITI) recognizing from central or State Government recognized institution or equivalent</p> <p><b>Note :</b> Qualifications regarding experience are relax able at the discretion of the Competent Authority in the case of candidates belonging to the Scheduled castes or the Scheduled Tribes, if, at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>

12/02/2021

## **OTHER CONDITIONS**

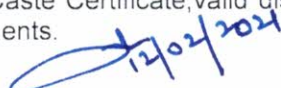
1. Applicant must fulfill the educational qualification, experience, and age limit and other criteria for the post applied for as on the last date of receipt of the application failing which the application shall be summarily rejected and no correspondence will be entertained in this regard. Candidates are therefore, advised to satisfy themselves before applying for the post that they possess the requisite essential qualification and experience. The Institute will not enter any correspondence on their ineligibility.
2. Application forms duly completed in all respects, must sent by speed/register post only to **Director, LHM& SSKH, Shaheed Bhagat Singh Marg, New Delhi** within 30 days from the date of publication of this advertisement in Employment News and 37 days for the candidates in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Jammu Kashmir, Lahul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar and Lakshadweep Island. **Applicants should write the name of the post on the corner of the envelope clearly.**
3. Application[s] received after the last date or without relevant or incomplete documents/unsigned application /without passport size photograph pasted at the appropriate place in the form or without application fee shall be summarily rejected. The hospital authorities shall not be responsible for any postal delay.
4. If, number of applications received for the post of Tailor is large, then the Institution Authority reserves the right to lay down any criteria for the purpose of short listing of the candidates
5. In case the institution decides to hold written examination for short listing eligible candidates, final merit list for the post shall be prepared on the basis of total marks obtained by the candidate in the examination which will determine their position. If two or more candidates secure equal marks, the candidate older in age shall be placed above. However, their eligibility will be determined as per requirement prescribed in the notified Recruitment Rules for the post in case, candidate falls in merit list for the post is not fulfilling the eligibility criteria and other terms and condition incorporated in this advertisement, he /she will be treated as rejected.
6. **Application Fee**
  - (i) General/OBC Candidates:- 300/-(Rs. Three Hundred only )
  - (ii) SC/ST Candidates :- Fee Exempted
  - (iii) Person with Benchmark Disabilities:- Fee Exempted (only for those applicants, who along with application form submit the necessary Certificate from a competent authority in support of their claim of disability.)

Application Fee shall be paid through NTR Portal [bharatkosh.Gov.in](http://bharatkosh.Gov.in) and must enclosed the copy of the receipt with their application. The details regarding the same is mentioned in **Annexure-II**. No personal cheques are accepted. The Application Fee will be non-refundable. Application without the prescribed fee would not be considered and summarily rejected. All the applicants are advised to keep a HardCopy of payment Slip with them, for their record.

7. Candidates applying under any reserved category will be considered subject to submission of caste/category certificate on a prescribed format, issued by the Govt. of India.

## **Essential documents:-**

All the candidates must attach one set of self-attested photocopy of the certificates for age, educational qualifications, experience certificate not more than three (3) months old, valid Caste Certificate, valid disability certificate whichever applicable and other required documents.





- 9 The maximum age is mentioned above is for general category candidates. The age relaxable for reserved category candidates is admissible only in the case of candidates who apply against the post meant for reserved category. The reserved candidates who apply against post meant for UR category are not entitled to get age relaxation. The upper age limit shall be determined as on the last date of application as specified. Date of birth filled by the candidate in the application form and the same recorded in the Matriculation /Secondary Examination Certificate will be accepted by the Institution for determining the age and no subsequent request for change will be considered or granted. **Age relaxation permissible to various applicants as per Govt. of India Policy.**

S.N	Category	Age Relaxation permissible beyond Upper age limit
1.	PwD	10 years
2.	SC/ST Persons with Disability	15 years
3.	Widows, Divorced Women, and Women judicially separated from their husbands and who are not re-married	Up to 35 years of age ( Up to 40 years for SC/ST)

10. Those who are regularly employed with State/Central Govt./PSU, must submit a **"No OBJECTION CERTIFICATE"** from the employer at the time of verification of documents.
11. The incumbent to the post of Tailor shall be governed by the New Pension Scheme (NPS) as notified by Central Government.
12. No correspondence or personal inquires shall be entertained.
13. Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Court alone.
14. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason /communication. The applicants are advised to visit the website of LHMC & SSKH "<http://lhmc-hosp.gov.in>" regularly for any other information.
15. Those who are working in the Central Govt./State. Govt./ Autonomous Body/Statutory Body/PSU on regular basis should send their applications through proper channel. Candidates seeking age relaxation must submit requisite valid certificate from the competent authority, in the prescribed format in **Annexure-III**. (The format altered in any manner will not be accepted). **However, applicants working in Autonomous Body/ Statutory Body/PSU are not eligible for relaxation in upper age limit.**
16. Vacancies are tentative and likely to be changed depending upon the vacancy position at the time of selection /appointment.
17. In case any information given or declaration by the candidate is found to be false or if the candidates has willfully suppressed any material information relevant to his/her appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.

  
(Sunil K.S Bhadoria)  
DEPUTY DIRECTOR (ADMN)

Performa of Application Form

Paste the  
photograph  
duly self  
attested

APPLICATION FOR THE POST OF \_\_\_\_\_

1. Name (In Block Letters): \_\_\_\_\_
2. Father's /Husband's Name: \_\_\_\_\_
3. Date of Birth (As per SSLC/Matriculation Certificate): \_\_\_\_\_
4. Category (UR,SC,ST,OBC & PWD) \_\_\_\_\_
5. Nationality: \_\_\_\_\_
6. Sex Male/Female: \_\_\_\_\_
7. Marital Status: \_\_\_\_\_
8. Contact Details: Land Line/Mobile \_\_\_\_\_
9. E-Mail: \_\_\_\_\_
10. Postal Address: \_\_\_\_\_
11. Permanent Address, with pin code \_\_\_\_\_
12. Age as on closing date of receipt of application: \_\_\_\_\_ year \_\_\_\_\_ Months \_\_\_\_\_ Days
13. Academic/technical/professional qualification:

{ Beginning with Matriculation level) attach photocopies of certificates}:

S.No	Name of Exam	Year of Passing	Univ./ Board	Div./Classs Grade	Subjects	Percentage of marks

14. Experience (Attach attested photocopies of certificates in support of experience)

S.No	Name of Employer /Org.	Period		Designation	Pay Scale/Pay	Natures of Duties	Reasons for leaving
		From	To				

15. Achievement, extracurricular activities, professional Achievement.

16. List of Enclosures:


17. Bharat Kosh Registration No. & dated(copy enclosed):-\_\_\_\_\_

**DECLARATION**

**(To be signed by candidate)**

1. I have not submitted any other application for this recruitment I am aware that if I contravene this rule my application will be rejected summarily by the Institution.
2. I have read the provision in the notice of the advertisement carefully and I hereby undertake to abide by them.
3. I further declare that I fulfill all the condition of eligibility regarding age limit, educational qualifications etc., prescribed for the post . I have enclosed all attested Photocopies of certificates in support of my claim for education qualification , age and age relaxation etc.
4. I also declare that I have never been convicted by any court of law.
5. I hereby further declare that all statements made in this application are complete and correct.

**Signature of the Candidate**

**Name**\_\_\_\_\_

**Phone No**\_\_\_\_\_

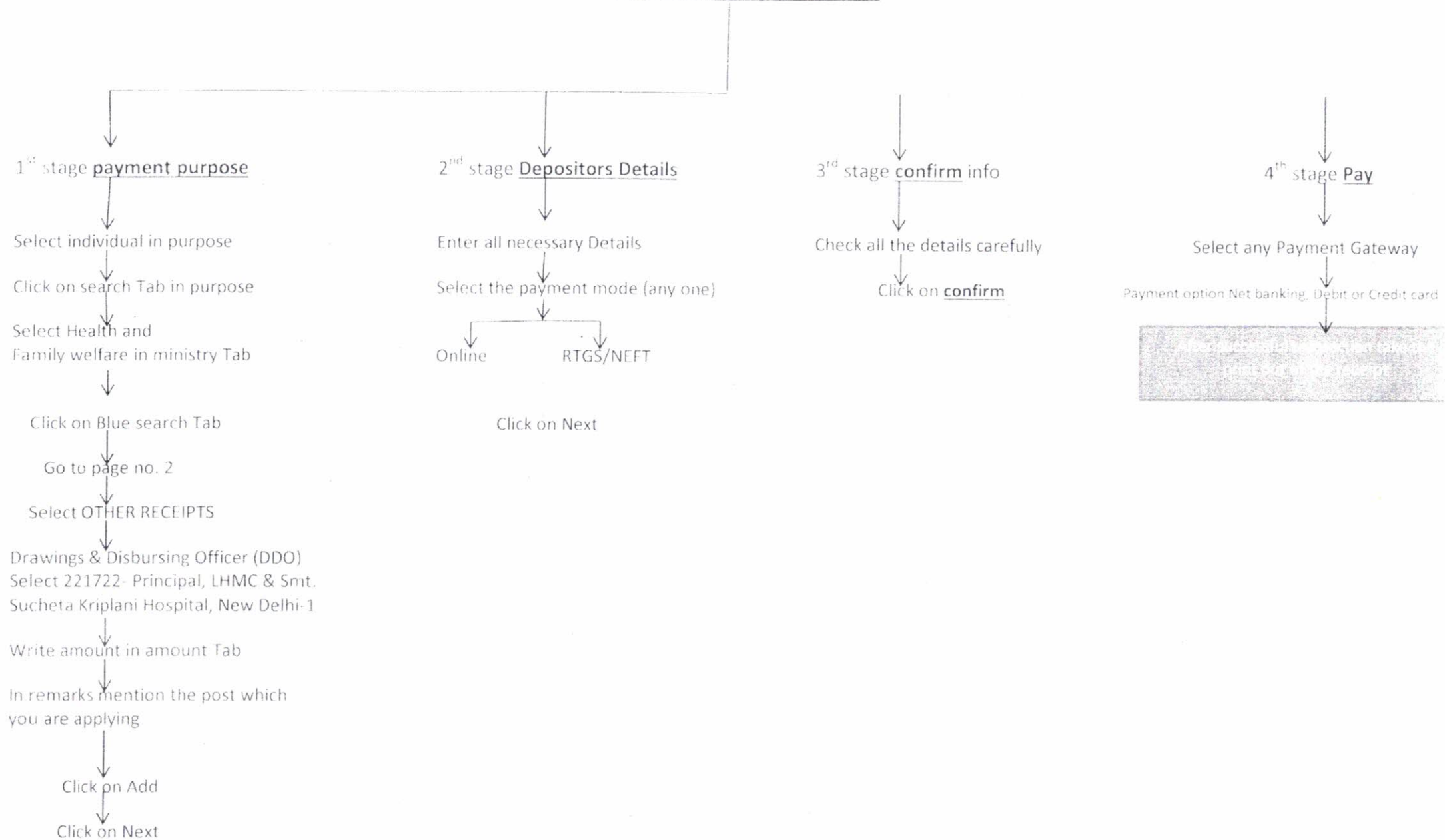
**E-Mail Address**\_\_\_\_\_

**Place:-**

**Date.**

## Annexure-II

### Payment through Bharat Kosh



**ANNEXURE-III**

**Certificate to be submitted by Central /State Government Civilian Employees seeking age  
-relaxation**

( To be filled by the Head of the Office or Department in which the candidate is working).

It is certificate that\* Shri/Smt/Km. \_\_\_\_\_ is  
a Central Government Civilian employee holding the post of \_\_\_\_\_  
in the Pay Matrix Level \_\_\_\_\_ with 3 year regular service in the grade as on closing  
date.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Office Seal: \_\_\_\_\_

Place:

Date:

(\*Please delete the words which are not applicable).